



GOVERNMENT POLYTECHNIC, JALNA

AURANGABAD ROAD NAGEWADI, JALNA 431203 (Maharashtra)

Phone : 95-2482-282323, 282929, Fax. (02482) 220105, Email-gpjalna@yahoo.com

No. : GP /Store/inst purchase/2017-18/ 319

Date:

01 FEB 2018

QUOTATION

Sub: Quotation for purchase of equipment/ furniture.
(Due Date 09/02/2018)

Sealed Quotations are from eligible and interested manufacturers/ dealers/distributors/ for the following items on the terms and conditions mentioned below.

Sr. No.	Name of the item with specification	Quantity required	Estimated cost
1.	Plastic Stool 21 inch Plastic material -Plastic polypropylene	100	45000
2	Plastic Moulded chair Type of chair - with Arms Plastic material -Plastic polypropylene	50	27500
3	Book cases (Size 1675(h) x 840(w) x 305 (d)) Hight of steel book cases 1675 mm, Width -840 mm. Depth- 320 mm Transparent glass thickness-4 mm. with handle Number of Doors-4 Thickness of top, Bottom, back and sides-1 mm minimum Thickness of Shelf - 1 mm minimum Thickness of Shutter -1.252 mm minimum Lock The Lock shall not be less than 6 lever with duplicate keys of non corrodible material. For locking arrangement, there shall be 3 way bolting device controlled by lock and opreted by brass or zink based alloy handle. Paint - Stove Enamelled	15	97500
4	Steel Cupboard Major Size 1980(h) x 915(w) x 485 (d) Steel cupboard (major) having 4 shelves making 5 compatrments. Metal generally conformation to IS/3312-1984. The Lock shall not be less than 6 lever with duplicate keys of noncorrodible material. For locking arrangement, there shall be 3 way bolting device controlled by lock and opreted by brass or zink based alloy handle. The sides shall be made from mild steel not less than 1.00 mm (20G) thick and without any burrs or dents. The width of the side sheet shall correspond to the depth of the top. The sides shall extend between the extreme surface of the top and bottom shelves. The sides shall be made from mild steel not less than 1.00 mm (20G) thick and without any burrs or dents. The width of the back sheet shall correspond to the depth of the top. The back shall extend between the extreme surface of the top and bottom shelves. Color coats of enamel paint shall be then applied as follows A) Finish coat with enamels conforming to IS 151- 1950, IS 2932-1974 or Is 2933- 1975 and B) In case of stoving enamel, the component shall thereafter be backed at specified temperature in an oven heated uniformly. The finish shall be smooth and uniform with hard tough filling of enamel strongly adhering to the surface. The finish shall be free from all visible defects and shall not chip when tapped lightly with dull pointed instrument.	12	90000
5	Reading Table Size 6 Ft x 4 Ft x 2.5 Ft	10	75000
6	Office Table Size 6 Ft x 4 Ft x 2.5 Ft	06	37200

7	Notice Board with Acrylic Cover Closed Type Felt notice Board or pinup board Width 1200, Height 900, Colour (Front/Display Layer) Red Type – with lockable front cover Front Cover material- Acrylic (Minimum 2 mm Thickness) Frame Material – aluminums, Orientation- Portrait/Landscape, Front layer material – Acrylic, Front layer thickness (front) 1, Core layer material – Soft Board, Core layer material Thickness-9 mm. Rear panel material – Galvanised iron sheet with wall	03	25500
---	---	----	-------

TERMS AND CONDITIONS

- The bid/quotation should be submitted in two bid format.
- The first envelope will contain Technical specifications of the product, technical literature/ leaflet and other documents mentioned below.
 1. Covering Letter for tender on the company letter head mentioning official address, Contact No, e Mail address and website (if available) address
 2. Tender fee and EMD (3% of the quoted cost or Re. 5000 whichever is minimum) OR Exemption certificate from competent authorities, if exemption is claimed.
 3. GST registration certificate/ Number
 4. GST Clearance Certificate/ GST Challan for last quarter of the Financial year.
 5. Authorization/ Distributorship certificate from manufacturer. Proof of permission to manufacture the equipment/ item mentioned in the quotation from competent authorities (to be submitted if the bidder is not a manufacturer).
 6. Technical literature / leaflet of the make and model no of equipment quoted.

Additional document may also be asked by undersigned for confirming the details.

- The second envelope will contain the financial bid in which the all inclusive rates F.O.R. Destination will be written and signed with the stamp of the establishment in the following format.

Sr. No.	Name of the item with specification	Quantity required	All inclusive cost per unit	All inclusive cost for quantity mentioned.
1.				

Date -
Place -

(Signature)
Rubber Stamp of organisation

- The two envelopes should be sealed with a mention of the type of envelope (technical/ Financial), Reference no., Date of opening the quotation on the front side of the envelope. These two envelopes should be sealed in a third envelope by giving heading “Quotation for supply of **_Furniture items_**” and writing complete address of the undersigned.
- The quotations should reach the undersigned on or before **dt.09/02/2018**
- The material will be checked at this institute.

- No extra charges will be paid for cartage, packing etc. for the material rejected and replaced
- Quotations will be opened at **02.00 PM on dt.12/02/2018**
- Rates should be valid for 6 months from the date of confirmation letter.
- Materials should be quoted for standard makes and minimum pkgs.
- Delivery to the consignee has to be effected within 4weeks from the date of issue of purchase order.
- The undersigned reserves the right to accept or reject any offer or all offers without assigning any reason thereof.

()
Principal
Govt. Polytechnic,

Copy To :1) Main Notice Board , Govt. Polytechnic, Jalna
2)Programmer , Govt. Polytechnic, Jalna